

# TAKING THE APPRAISAL PROCESS FROM ORDINARY TO EXTRAORDINARY



## Request for Reconsideration / Appraisal Appeal Form

All requests for reconsiderations must be based on errors and/or factual information. The request must be made in writing. Valuation Management Group will submit one request to the appraiser for corrections and clarification; we will also review the appraiser's response to ensure all concerns were addressed. Please provide all information below and email this form to [411@vmgappraisals.com](mailto:411@vmgappraisals.com).

### Requestor Information

Requested by:	
Company Name:	
Telephone Number:	
Email Address:	
Date:	

### General Information

Borrower Name:	
Property Street Address:	
Property City:	

Property State/Zip/County:	
Appraiser Name:	
File Number:	

**Factual Errors/Appeal Information**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**Consideration of Additional Sales**

PLEASE NOTE: A maximum of four sales will be provided to the appraiser and the sales must be closed within twelve months, preferably more recent than the sales used by the appraiser. They should be closer in proximity than sales used by the appraiser in the report. Use comment section to explain why provided sales should be considered by the appraiser.

Address	Date Closed	Sale Amount	Comment as to why provided sale should be considered